



United Way Community Care Fund Review Team Application

2022-2024 Community Care Fund Grant Cycle

United Way of Tompkins County is currently seeking volunteers for the Community Care Fund Review Teams. Each year community volunteers generously give their time and talent to serve as reviewers in the United Way Community Care Fund investment process. Reviewers will be responsible for reading funding applications, making funding percentage recommendations, and reviewing the progress of the programs once funded.

This is an opportunity for you to:

- Contribute positively to the community;
- Assure United Way investments have the greatest impact possible;
- Learn about the United Way of Tompkins County and many other local non-profits;
- Network with other peers with various backgrounds and a shared desire to serve the community.

All non-profit agencies serving individuals in Tompkins County are invited to apply for funding for programs fitting the current UWTC funding priorities. Once reviewer applications are received they are then divided into individual review teams. Each team will be assigned a group of CCF applications to review. Reviewers will complete a scoring rubric for each application their team is assigned. Teams discuss applications and rubrics in depth, and ultimately make funding recommendations to all assigned applications.

The following overview provides a sense of what to expect when serving on the Community Care Fund Review Team.

Community Care Fund Review Team Schedule Outline and Estimated Time Commitment		
Review Training	Early February	2-3 hours
Review Applications and Complete Rubric (Completed independently on your schedule during the dates indicated in preparation for the discussion phase of the process.)	February 21 – March 13	15-20 hours
Discuss Applications	March 14 - April 1	3-5 hours
Recommendation Meetings	April 4 – April 29	2-3 hours
UWTC Shares With Reviewers Final Funding Decisions Passed By UWTC Board of Directors	By June 30	

Please fill out your application on the following page, making sure to complete all sections. Applications should be emailed to Gregg Houck (ghouck@uwtc.org) at United Way of Tompkins County **by January 10, 2022**. If you have any questions please feel free to email Gregg or call him at 607-272-6286.



United Way Community Care Fund Reviewer Application

2022-2024 Grant Cycle**

Name*: _____ Email*: _____

Address*: _____

Phone*: _____ Employer*: _____

United Way of Tompkins County is committed to ensuring that community diversity is reflected in its volunteer and staff engagements. Please answer the following demographic questions to assist in creating well balanced review teams.

Gender Identity: _____

Please list any/all racial or ethnic groups with which you identify: _____

Do you serve on any Board of Directors/Trustees or Advisory Boards? If yes, please specify.*

Do you have any United Way volunteer experience? If yes, please specify.*

What Tompkins County non-profits do you have a previous or current relationship with? (ie...staff, retiree, board, volunteer, major donor)*

What Tompkins County non-profits do you have a family connection to and in what capacity?*(ie...spouse/significant other, parent, sibling, etc. and role they serve at that organization)

Do you have any other potential conflicts of interest to disclose? If yes, please specify.*

(Application Continues on Next Page)



Please share why you are interested in volunteering as a reviewer for the Community Care Fund and what experience and expertise you can offer in this capacity?*

General Availability – Please indicate times you are typically available for meetings.*

	8AM-9AM	9AM-10AM	10AM-11AM	11AM-12PM	12PM-1PM	1PM-2PM	2PM-3PM	3PM-4PM	4PM-5PM	5PM-6PM	6PM-7PM	7PM-8PM
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												

What is your comfort level utilizing Zoom for remote meetings?

Very Comfortable Fairly Comfortable Not Comfortable Have Never Used Zoom

Do you have any previous experience working with our online grant platform, Foundant? (this is not a requirement, but helps us plan our training time appropriately)

Yes No

The United Way of Tompkins County thanks you for your interest in serving our community; your application will be reviewed and you will be contacted by our Community Investment Committee by early February.

* Denotes required fields

**This is a 2 year volunteer commitment. If your availability should change, notify United Way of Tompkins County as soon as possible.