

**United Way of Tompkins County**  
 313 North Aurora Street  
 Ithaca, New York 14850  
 Phone: 607.272.6286 Fax: 607.272.2736  
 www.uwtc.org



**2021/22 SUMMARY REPORT FOR EMPLOYEE CAMPAIGN**

❖ Please complete all sections and return this form to United Way with the donors' pledge cards.

**FIRM**

**EMPLOYEE CAMPAIGN COORDINATOR**

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

CEO: \_\_\_\_\_

**THIS REPORT IS:** PARTIAL \_\_\_\_\_ or FINAL \_\_\_\_\_

Total Number of Employees	Total Number of Retirees	Total Number of Board Members	Total Number of United Way Donors	Total Amount Given
				\$

AMOUNTS FOR THIS REPORT ONLY		Number of Gifts	Total Amount
1	<b>CASH GIFTS</b>		\$
2	<b>GIFTS by CHECK</b>		\$
3	<b>CREDIT CARD GIFTS</b>		\$
Attach pledge cards along with cash, checks, or credit card gifts			
3	<b>PAYROLL DEDUCTIONS</b>		\$
Summarize payroll deduction giving here. <b>Return all pledge cards to United Way of Tompkins County.</b>			
4	<b>TO BE BILLED</b>		\$
Be sure all pledge cards are signed by the donors.			
5	<b>TOTAL</b>		\$

Authorized Signature \_\_\_\_\_ Date: \_\_\_\_\_

UWTC Signature \_\_\_\_\_ Date: \_\_\_\_\_

**\*Only needed if receiving cash or check donations**

Please return this completed form to United Way of Tompkins County and keep a copy for your records. If you have any questions, feel free to contact Megan Omohundro, UWTC Director of Resource Development, at (607)272-6286 or [momohundro@uwtc.org](mailto:momohundro@uwtc.org).

